



Notification No: PCU/R/2024/IIC/08

Date: 23<sup>rd</sup> September 2024

**Subject: Constitution of the Institution's Innovation Council (IIC) of Pimpri Chinchwad University.**

**Notification Ref.** PCU/2023/IIC/04 dtd. 21.03.2024.

In continuation with the above notification, it is hereby notified to all concerned that **Institution's Innovation Council (IIC)** of Pimpri Chinchwad University has been **re-constituted**. The Composition of Council is as under:-

Sr.	Name	Designation	Categories of External & Internal Stakeholders
1	Dr. V.N. Patil	Head Of Department Computer Science Engineering- PCU	President
2	Dr. Neeru Malik	Associate Professor- School of Engineering & Technology – PCU	Vice President
3	Dr. RajKamal Upadhyaya	Assistant Professor- School of Management – PCU	Convener
4	Ms. Pooja Dolas	Assistant Professor – School of Media & Communication-PCU	Co-Convener
5	Mr Jameer Mulla	Marketing Head –PCU	Member (Social Media Head)
6	Dr. Kamlesh Arun Meshram	Assistant Professor- MCA, PCU	Member
7	Mrs. Harshada Puranik	Assistant Professor –School of Pharmacy, PCU	Member
8	Dr. Umesh Kute	Assistant Professor- Electrical-PCU	Member
9	Dr. Vinay Rastogi	Assistant Professor- Physics-PCU	Member
10	Dr. Amit Patil	Professor and HOD- MBA-PCU	Member
11.	Mr. Ankur Srivastava	Associate Professor- School of Management- PCU	Member
12.	Dr. Sagar Pande	Assistant Professor- School of Engineering & Technology - PCU	Member
13.	Ms. Sannidhya Missal	Assistant Professor- School of Sciences, PCU	Member
14	Dr. Anju Bala	Associate Professor- School of Engineering & Technology – PCU	Member
15	Mr. Abhishek Choudhary	Assistant Professor – School of Media & Communication-PCU	Member
16	Ms. Nidhi Wairagade	Assistant Professor – School of Media & Communication-PCU	Member
17	Dr. Amruta Desai	Assistant Professor- School of Sciences, PCU	Member
18	Mr. Pradeep Yadav	Assistant Professor-PCU	Member
19	Dr. Ripudaman Gaur	Dean & Professor – Llyod Business School, Gr. Noida	External Member

## **The Following Responsibility is entrusted to them**

### **Roles and Responsibilities of President**

1. He/ She will lead the IIC Council.
2. He/ She will have the IIC portal Login ID and will be the custodian of IIC portal login and data/ reports uploaded therein.
3. He/ She will call the meetings, set meeting agenda and will monitor the deliverable.
4. He/ She will be the main point of contact with MHRD Innovation Cell.
5. He/ She will respond to all communication from IIC National Coordination team (MHRD Innovation Cell) and will be responsible to ensure decent performance of IIC.
6. He/ She will coordinate with MHRD innovation cell and responsible for all the IIC activities in the institute.
7. He/ She will ensure Institution's participation in IIC activity and take lead in the institution driven activities (own initiatives).
8. He/ She will ensure the effective implementation of IIC activities with the help of Convenor.
9. He/ She could change the council members as per the decision taken in council meetings and update the information on portal.
10. He/ She will be responsible for submitting the progress/activity reports on the IIC portal.

### **Roles and Responsibilities of Vice-President**

1. To build and strengthen the in house mentor pool and human resource capacity to drive campus Innovation & Entrepreneurship activities.
2. Identifying, handholding and guiding potential/early-stage entrepreneurs, student innovators at the Institute on regular basis.
3. To Develop a critical mass of motivated students & faculties with creative potential, and Entrepreneurial orientation & skill set.
4. Commercialization of innovations through technology transfer, technology licensing and Startups, etc.
5. To build infrastructure support and facilities to promote innovation and enabling environment of easy access to resources within and outside the institute.
6. To strengthen the intra and interinstitutional partnership and collaboration with ecosystem at different level and cocreation of new program interventions

### **Roles and Responsibilities of Convenor**

1. The Convenor will work in close coordination with IIC president and will provide help wherever required for smooth conduct of activities.
2. He/ She will ensure the participation in the meeting and will prepare the meeting agenda at least 7 days prior to meeting with the inputs from all valuable council members and President.
3. Maintain documentation of the proceedings like meeting photos, Minutes of Meetings, Meeting Video has to uploaded to Institution YouTube Channel and the link has to be shared with competent authorities and any other proof.
4. He/ She will ensure that the internal examination dates would not interfere with the IIC activities and coordinate with all departments to ensure the same.
5. He/ She will collect the inputs from all the members of the council at regular interval, especially external members for better planning of IIC activities and effective delivery of results.

### **Roles and Responsibilities of Co- Convener**

1. The Co-Convenor will work in close coordination with IIC Convenor and will provide help wherever required for smooth conduct of activities.
2. He/ She will ensure the participation in the meeting and will prepare the meeting agenda at least 7 days prior to meeting with the inputs from all valuable council members and President.
3. Maintain documentation of the proceedings like meeting photos, Minutes of Meetings, Meeting Video has to uploaded to Institution YouTube Channel and the link has to be shared with competent authorities and any other proof.
4. He/ She will ensure that the internal examination dates would not interfere with the IIC activities and coordinate with all departments to ensure the same.
5. He/ She will collect the inputs from all the members of the council at regular interval, especially external members for better planning of IIC activities and effective delivery of results.

### **Roles and Responsibilities of Social Media Coordinator**

1. Will create and manage IIC page/account on Facebook, Twitter and YouTube and other relevant social media platforms.
2. He / She will be responsible for posting all the relevant information about council meeting resolution and action plan, IIC activities and follow/tag MIC/IIC page and posts on these platforms.
3. He/ She will also ensure that all students follow MIC/IIC page/account on social media to get first-hand information.

### **Roles and Responsibilities of Members**

1. Ensure the Institution's Innovation Council's logo and the words "in association with Institution's Innovation Council, Ministry of Education (MoE), Govt. of India", is included in the brochure compulsorily for all the academic activities of their respective departments like webinars, seminars and workshops related to Industry Interaction, Startup, Entrepreneurship, Research and Innovation / Intellectual Property Rights (IPRs).
2. Establish Innovation Clubs for students with facilities and equipment needed for Innovation and Entrepreneurship (I & E) activities in their respective departments.
3. Developing an Innovative and Entrepreneurial mindset through a series of activities like workshops, awareness, market outreach events, orientation, advocacy meetings, campus hackathons, networking events (Intra and Interinstitutional, enablers, stakeholders).
4. Encourage faculty and students to pursue research studies related to Entrepreneurship.
5. Develop short term certificate courses on Innovation and Entrepreneurship.
6. Convince departments to offer Major or Minor Specializations or credit courses related to Innovation and Entrepreneurship (I & E) and IPR
7. Organize Employment Generation skill development programs of minimum 30 contact hours of duration.
8. Organize entrepreneurial skill development / employment generating programmes for external participants (local residents, community members, alumni etc.)
9. Coordinate with IPR Cell to generate revenue from patents, copyrights, trade secrets and others.
10. Obtain grants from Government, Non-Govt, CSR Bodies towards promoting and supporting innovations.

**\* Note: The above responsibilities are also applicable to the President, Vice-President, Convener and Social Media Coordinator apart from their main responsibilities.**

This Notification will come into effect from the date of its issue



Dr. Manimala Puri  
(Vice Chancellor I/c)

CC to:

1. The Pro-Vice Chancellor
2. The Registrar, PCU / Assistant Registrar
3. All HoDs
4. All Faculty of the University
5. The Member of Instruction's Innovation Council (IIC)